

# ACCOUNTING TECHNICIAN

MNP is looking for an enthusiastic individual to join our team in our Moosomin office as a full-time Accounting Technician.

Responsibilities include:

- Provide accounting services to our clients including preparation of financial statements, working papers as well as personal and corporate tax returns.

The ideal candidate:

- Has an understanding of bookkeeping and record keeping practices
- Knowledge of personal and corporate tax, A/P, A/R and reconciling bank accounts
- Has experience with Microsoft Office (Word and Excel), experience with Quickbooks and payroll is considered an asset

We thank all candidates for applying.

Only those selected for an interview will be contacted.

**To apply, please visit our website at [www.mnp.ca](http://www.mnp.ca)**

